



Manitoba School Improvement Program-The Peaceful Village Instructional Leader/Team Leader (Full Time)

The Peaceful Village is a program that works with youth, particularly newcomer youth, and their families. The program currently provides educational, financial support through scholarships and social supports to youth and families in six sites operating throughout the City of Winnipeg.

Key Responsibilities:

- Develop literacy and numeracy activities for the learning centre.
- Pilot culturally diverse inquiry projects in the learning centre with the support of the staff and other Team Leaders and community development tutors.
- Assess and provide feedback to the Executive Director about the impact of various program activities on the academic and social growth of program participants.
- Provide formal and informal reflections on the program's strengths and challenges.
- Develop and co-facilitate staff professional development activities at the site.
- Mentor site staff. (implementation of program activities, facilitate learning conversations with students and staff, inform parents of successes and challenges etc)
- Ensure the program and MSIP-TPV budget practices and policies are followed.
- Liaise with school staff and program staff to provide 'wrap around' support for program participants. (use attendance, marks, testimonials)
- Help staff organize and implement interventions for struggling participants academically and socially
- Work with other Team Leaders and MSIP-TPV office staff to maintain an inventory of program resources. (Ex: books, computers, instruments etc.)
- Working with the Executive Director and the Program Coordinator to analyze program feedback, testimonials and report card data.
- Program planning, design, and materials development
- Other duties as assigned by the Program Coordinator or the Executive Director of MSIP.

Qualifications and Skills:

- High School diploma

- Relevant post-secondary education or training in teaching and learning. A Bachelor of Education from a recognized college or university is a definite asset.
- A strong desire and commitment to working with youth and families in the inner city and surrounding areas.
- Program planning, design, and materials development
- Excellent leadership skills.
- Outstanding teamwork skills.
- Strong problem solving skills
- Ability to work well in a culturally diverse setting.
- Excellent communication and organizational skills
- The ability to communicate in more than one language.
- Self-directed and adaptable
- Successful completion of Child Abuse and Police Criminal Record checks required
- Valid driver's license

Compensation

SALARY: \$38,000 - \$45,000 annually

Group Health Plan and RRSP

Please send your application, resume and cover letter for confidential consideration by July 15, 2018 to the attention of:

Michelle Irvine, Director-Finance and Administration

357 Bannatyne Ave | Winnipeg, MB | R3A 0E3 | Email: office@msip.ca

Manitoba School Improvement Program Inc – The Peaceful Village is an equal opportunity employer.

We thank all applicants for their interest, however, only those selected for interview will be contacted.