



Family Dynamics is an accredited not-for-profit, community-based agency dedicated to strengthening families and building healthy, supportive communities. We provide a variety of programs and services for Winnipeg families.

FAMILIES & SCHOOLS TOGETHER (F&ST)

TEAM LEADER

FULL-TIME PERMANENT POSITION

Classification FSW2, \$24.38 - \$31.10 per hour

Families and Schools Together (F&ST) is an innovative, collaborative prevention program. Whole families gather at a school and participate in specific, fun and research based activities aimed at strengthening families and empowering parents.

The Team Leader leads a collaborative team of approximately six to eight people in executing the F&ST program. The core period is during the school year (10 months) at .8 EFT, then July/August (2 months) is reduced to .4 EFT.

Listed below is a summary of the qualifications and responsibilities of the position; complete job descriptions will be available to the successful candidate.

Key Responsibilities and Activities:

- Recruit families within school communities to become part of the program.
- Support start-up of the program at participating school(s), including working collaboratively with team members and acquiring necessary supplies.
- Initiate weekly meetings to ensure program needs are being met.
- Provide mentorship and support to the program participants
- Monitor teams and ensure compliance with Agency and program standards
- Manage expenses and record necessary data for the program.
- Organize and facilitate evaluation meetings following the eight week program completion.

Education and Experience

- Post-secondary education in Community Development or Human Services is required
- 3 – 5 years' experience working with children and families within a community setting is preferred
- **Adaptable and responsive to community and program needs**
- **Experience in event planning considered an asset**

Knowledge, Skills and Abilities

- Ability to work with families of diverse backgrounds is required
- Strong communication and organization skills is required
- Ability to work collaboratively within a team
- **Ability to motivate and support volunteers**
- Ability to work evenings and weekends to meet the needs of the program is required (one to three evenings/week)
- A valid driver's license and access to a reliable vehicle is required for travel throughout the Province of Manitoba

Applicants will be subject to a satisfactory criminal record check, including vulnerable sector search, and child abuse registry check. Family Dynamics is committed to creating a diverse environment and is proud to be an equal opportunity employer. Qualified Indigenous applicants are encouraged to apply and self declare on their covering letter. We thank all applicants for their interest, but only those selected for an interview will be contacted.

Please submit your resume and cover letter indicating competition number **2018-002** to:

**Human Resources
Family Dynamics**

**401 – 393 Portage Ave, Winnipeg, MB R3B 3H6
or email: hr@familydynamics.ca (preferred format)
Deadline for applications: 4:30 p.m. February 16, 2018**